

Belmont Abbey College

2018-2019 Special Circumstance Application

Student Social Security No. Student Last Name First Name M.I.

Permanent Street Address City State Zip Code

(_____) _____ (_____) _____
Home Telephone Work Telephone

If the Special Circumstance Application indicates adjustments can be made, I authorize Belmont Abbey College to make these changes electronically on my behalf.

Parent Signature Date Student Signature Date
(Required for Dependent Students)

Instructions: You have indicated that there are circumstances that may affect the results of your Free Application for Federal Student Aid (FAFSA). Please indicate the type of special circumstance that applies to you and your family and submit all the required documentation as listed below. You will be notified after your information is reviewed.

1. Unemployment / Loss of income from work ___ Student ___ Mother ___ Father ___ Spouse

Period of Unemployment: ___/___/___ to ___/___/___.

___ Layoff: Provide letter from employer or unemployment commission stating effective date.

___ Termination: Provide letter from employer or unemployment office stating effective date.

Other Documents Required:

- Statement from Employment Security Office of expected 2018 unemployment benefits
- Retirement pay statement for 2018 (if applicable)
- Completed Estimated Income Table for 2018
- Copy of 2016 Federal Tax Transcript and all W-2 forms
- Verification of 2016 earnings up to the date of last employment

2. Divorce / Separation ___ Student/Spouse ___ Parents

Documents Required:

- A copy of the divorce decree, legal separation agreement, OR a letter from the attorney verifying the separation date.
- 2016 W-2 Forms and 2016 Federal Income Tax Transcript for student and both parents (if dependent student)
- Completed Estimated Income Table for 2018 (Below)

3. Death of parent or spouse (after FAFSA was completed)

Relationship to student: ___ Mother ___ Father ___ Spouse

Documents Required:

- A copy of the death certificate.
- 2016 W-2 Forms and 2016 Federal Income Tax Transcript for student and both parents (if dependent student)
- Statement of Death Benefits

4. Unusual Medical/Dental Expenses

Documents Required:

- Copy of 2016 Federal Tax Transcript
- Statements from medical providers showing amounts paid by parents/student in 2016

5. Disability of parent, student or spouse ___ Student ___ Mother ___ Father ___ Spouse

Documents Required:

- A letter from the Physician stating the date of the disability and documents supporting social security disability benefits expected to be received in 2018. (SSI)
- Completed Estimated Income Table for 2018 (see below).

6. Loss of benefits and/or untaxed income

Documents Required: Documentation certifying loss of a benefit or untaxed income.

_____ Social Security: Provide Social Security Administration Notification of Termination of Benefits.

_____ Child Support: Provide court document stating termination of benefits.

_____ Worker's Compensation: Provide a letter from Bureau of Worker's Compensation stating the termination date of benefits.

_____ If child support and/or alimony, a copy of divorce decree to include settlement agreement.

7. One-time income (examples: IRA distribution, back year Social Security payments, etc.)

Documents Required:

- Copy of 2016 Federal Tax Transcript
- Documentation of one-time income including amount, type of income, and date of receipt.
- Statement of how funds were spent, invested, or rolled over.

ESTIMATED INCOME FOR 2018 CALENDAR YEAR

If you are divorced or separated, include only your income information. If your parents are divorced or separated, include only your custodial parent's income information. If your custodial parent has remarried include their spouse's information. If the loss of income is due to the death of your spouse/parent, include only your income information/surviving parent's income information. Make sure to include all anticipated income from 1/1/2018 – 12/31/2018.

Note: Write in Zero (0) if an item does not apply				
	Father	Mother	Student	Spouse
<u>Taxable</u>				
Wages, Salaries, Tips				
State Unemployment Benefits				
Pensions				

Alimony				
Death Benefits				
Other Taxable Income: Specify sources				
<u>Untaxable</u>				
Social Security Benefits				
Aid to Families with Dependent Children (AFDC)				
Child Support Received				
Other Untaxed Income Benefits				
TOTAL Anticipated Income				
Cash and Savings				