

Belmont Abbey College

2022-2023 Special Circumstance Application

Student Social Security No. Student Last Name First Name M.I.

Permanent Street Address City State Zip Code

(_____) _____ (_____) _____
Home Telephone Work Telephone

If the Special Circumstance Application indicates adjustments can be made, I authorize Belmont Abbey College to make these changes electronically on my behalf.

Parent Signature Date Student Signature Date
(Required for Dependent Students)

Instructions: You have indicated that there are circumstances that may affect the results of your Free Application for Federal Student Aid (FAFSA). Please indicate the type of special circumstance that applies to you and your family and submit all the required documentation as listed below. Please upload the documents via Net Partner. You will be notified after your information is reviewed.

1. Unemployment / Loss of income from work ___ Student ___ Mother ___ Father ___ Spouse

Period of Unemployment: ____/____/____ to ____/____/____.

___ Layoff: Provide letter from employer or unemployment commission stating effective date

___ Termination: Provide letter from employer or unemployment office stating effective date

___ Other _____

Other Documents Required:

- Statement from Employment Security Office of expected unemployment benefits
- Retirement pay statement (if applicable)
- Completed Estimated Income Table for 2022
- Copy of 2020 and 2021 (when available) Federal Tax Transcripts and all W-2 forms or signed copy of tax returns and all W-2 forms – The tax transcripts may be requested from the IRS website: <https://www.irs.gov/individuals/get-transcript>
- Verification of earnings up to the date of last employment

2. Divorce / Separation ___ Student/Spouse ___ Parents

Documents Required:

- A copy of the divorce decree, legal separation agreement, OR a letter from the attorney verifying the separation date
- 2020 and 2021 W-2 Forms and 2020 and 2021 (when available) Federal Income Tax Transcripts or signed tax returns for student and both parents (if dependent student). The tax transcripts may be requested from the IRS website: <https://www.irs.gov/individuals/get-transcript>

- Completed Estimated Income Table for 2022 (Below)

3. Death of parent or spouse (after FAFSA was completed)

Relationship to student: ___ Mother ___ Father ___ Spouse

Documents Required:

- A copy of the death certificate.
- 2020 and 2021 W-2 Forms and 2020 and 2021 (when available) Federal Income Tax Transcripts or a signed copy of 2020 and 2021 tax returns for student and both parents (if dependent student). The tax transcripts can be requested from the IRS website: <https://www.irs.gov/individuals/get-transcript>
- Statement of Death Benefits

4. Unusual Medical/Dental Expenses

Documents Required:

- Copy of 2020 and 2021 (when available) Federal Tax Transcripts or signed copy of tax returns and all W-2 forms - The tax transcripts can be requested from the IRS website: <https://www.irs.gov/individuals/get-transcript>
- Statements from medical providers showing amounts paid by parents/student in 2020

5. Disability of parent, student, or spouse ___ Student ___ Mother ___ Father ___ Spouse

Documents Required:

- A letter from the Physician stating the date of the disability and documents supporting social security disability benefits received in 2022 (SSI)
- Completed Estimated Income Table for 2022

6. Loss of benefits and/or untaxed income

Documents Required: Documentation certifying loss of a benefit or untaxed income

_____ Social Security: Provide Social Security Administration Notification of Termination of Benefits

_____ Child Support: Provide court document stating termination of benefits

_____ Worker's Compensation: Provide a letter from Bureau of Worker's Compensation stating the termination date of benefits

_____ If child support and/or alimony, a copy of divorce decree to include settlement agreement

7. One-time income (examples: IRA distribution, back year Social Security payments, etc.)

Documents Required:

- Copy of 2020 and 2021 (when available) Federal Tax Transcripts or signed copy of tax returns and all W-2 forms - The tax transcripts can be requested from the IRS website: <https://www.irs.gov/individuals/get-transcript>
- Documentation of one-time income including amount, type of income, and date of receipt
- Statement of how funds were spent, invested, or rolled over

INCOME FOR 2022 CALENDAR YEAR

If you are divorced or separated, include only your income information. If your parents are divorced or separated, include only your custodial parent’s income information. If your custodial parent has remarried include their spouse’s information. If the loss of income is due to the death of your spouse/parent, include only your income information/surviving parent’s income information. Make sure to include all income from 1/1/2022 – 12/31/2022.

Note: Write in Zero (0) if an item does not apply				
	Father	Mother	Student	Spouse
<u>Taxable</u>				
Wages, Salaries, Tips				
State Unemployment Benefits				
Pensions				
Alimony				
Death Benefits				
Other Taxable Income: Specify sources				
<u>Untaxable</u>				
Social Security Benefits				
Aid to Families with Dependent Children (AFDC)				
Child Support Received				
Other Untaxed Income Benefits				
TOTAL Anticipated Income				
Cash and Savings				